

Please return form to:  
Melbourne School of Theology (Chinese Department)  
5 Burwood Hwy, Wantima, VIC 3152

**Application for Deferred Assessment in an ACT Unit**

All applications for deferred assessments must be in writing and should be received by the Academic Department of the Melbourne School of Theology (Chinese Department) before the due date of the assessment.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Unit code: \_\_\_\_\_ Unit title: \_\_\_\_\_

Name of assessment(s) to be deferred: \_\_\_\_\_

Original Due date(s): \_\_\_\_\_

Reason for deferral: \_\_\_\_\_

Supporting documentation attached: No (if not please state reasons):

*Please provide independent supporting documentary evidence that substantiates these claims. Any applications made on medical grounds must include a doctor's certificate that covers the period in question*

**Declaration:**

I have read the regulations overleaf and certify that the above information is correct to the best of my knowledge:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

***Office use only:***

Date received by MSTC Academic Department: \_\_\_\_\_

Approved

Not approved:

Reasons for non-approval: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

